

MEETING ROOM BOOKING REQUEST

Company name:

Address:

Are you a member? YES – NO (Selection)

Main Contact Name:

Contact telephone:

Date meeting room required:

Time:

Title meeting:

*Name of room requested:

Number of people attending:

Food required: YES - NO (Please see prices overleaf)

Additional request:

Date and signature:

The booking will only be valid after confirmation by DIGITALEUROPE and the payment of a 30% deposit.

* DIGITALEUROPE reserves the right to propose an alternative meeting room.